



FOOD VENDOR

Fort Worth's Fourth 2025 Application

Deadline for Application Submittal – April 30, 2025

Please type or print all information clearly. Only completed applications will be considered. Each booth requires a completed application.

Streams & Valleys (S&V) and the Tarrant Regional Water District (TRWD) invite you to apply to participate in the 18th Annual Fort Worth's Fourth (FW4) Celebration to be held at Panther Island Pavilion on July 4, 2025. Gates will open at 5:00 pm and the Fireworks show will follow at 9:30 pm.

Please follow all application instructions carefully and note that the deadline for submitting the application for FW4 is midnight, April 30, 2025. Applications postmarked by April 30, 2025 will be considered on time. Due to the volume of applicants and limited space, we are unable to accept late applications - **the deadline is firm**. All applicants will be notified by email with a letter of acceptance or non-acceptance by June 6, 2025.

Important Dates:

- April 30, 2025 APPLICATION DEADLINE
- June 9, 2025 Booth Fees, Insurance Certificates, Health Permits (from City of Fort Worth) and Signed Permit Due
- June 27, 2025 Pre-Event Food Vendor Meeting at Haws Athletic Center
- July 3, 2025 Early Load In
- July 4, 2025 Festival

For Vendors that are selected, Festival Date & Times are as follows:

JULY 3, 2025

11:00 AM to 5:00 PM Early Load In

JULY 4, 2025

11:00 AM to 3:30 PM Load In * Cars must be moved by 3:30

5:00 PM to 10:00 PM Festival Open

10:30 PM to 12:00 AM Booth Break Down and Load Out

Location:

Panther Island Pavilion - 395 Purcey Street, Fort Worth, TX 76102
(Specific location maps will be provided)

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FOOD VENDOR INFORMATION

Business Name: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Cell Phone: _____

Email: _____

Festival On-Site Contact Name: _____ Cell: _____

NOTE: NEW MAILING AND OFFICE ADDRESS:

Mail applications to: Tarrant Regional Water District
 Attn: Lyndsey Law
 800 E Northside Drive
 Fort Worth, TX 76102

Or Email Application to: Lyndsey.Law@trwd.com

Policies:

- Food Trucks are NOT Allowed
- Final booth assignments will be made at the discretion of Festival Management and will be available on the day of check-in.
- During load in, you will have one hour to unload your vehicle and then move to the designated parking lot. Vendors may bring in their own tents, booths or trailers. Provide photo of booth set up with this application for festival staff to review. These items must be approved by festival staff. The securing of these items to the ground must follow festival policy found on page 2. *Vendor can rent tents from festival. See fee structure on page 3 of application packet.*
- Vehicles are not allowed on the event site at any time during event hours.
- Staking is allowed on non-concrete/asphalt areas with permission only. Staking is PROHIBITED on any area that has concrete or asphalt. Concrete blocks, water barrels or stakes can be used with Festival Staff approval. Festival Staff must approve all stake locations.
- ***Vendors MUST wait until the "All Clear" from Police or Event Staff in order to bring their vehicle back into the festival for load out. NO EXCEPTIONS WILL BE MADE!***

Submission Instructions: (Note: Submission of application does not guarantee acceptance.)

- Complete the application form attached and include sample product and booth set up images.
- Email completed application and images to Lyndsey.Law@trwd.com by midnight on April 30, 2025.
- You will be notified that your application has been received within 2 business days of receipt of application.
- **DO NOT SUBMIT PAYMENT WITH THIS APPLICATION.** If approved, you will receive a permit with payment information and will submit payment with the permit.
- Vendor selection criteria includes booth footprint, overall booth looks and appearance, menu selection, ability to have food prepared quickly to service a large festival and other factors. Note: (Fort Worth's Fourth 2024 had 90,000 attendees)
- References may be requested.

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FOOD VENDOR NEEDS AND FEES. Complete all information for booths to be considered.

Please complete one form for each booth. List what your needs are anticipated to be and FW4 will consider these requests and include what FW4 will provide in final permit. If the space allowed is insufficient, please provide all necessary information on a separate sheet of paper and attach it to the application. Please use additional sheets if you have more than one booth.

Vendor Name: _____

Booth Space Number: _____ Booth or Trailer? _____
This is if you have more than one booth

Dimensions
This needs to match the pictures you attach.

	X	
WIDTH	DEPTH	HEIGHT

List Your Menu and Prices Here:

Note: Food Vendors ARE NOT ALLOWED to serve any type of beverages, including: soda, tea, water, fruit drinks, etc. ALL items must be approved by FW4. Vendor will be notified by email upon acceptance of application and menu.

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| 4. | 9. |
| 5. | 10. |

List what your needs are anticipated to be and FW4 will consider these requests and include what FW4 will provide in the final permit. If the space allowed is insufficient, please provide all necessary information on a separate sheet of paper and attach. Please use additional sheets if you have more than one booth. Vendors may bring their own tents, booths or trailers. These items must be approved by festival staff. Provide photo of booth set up with this application for festival staff to review and approve or deny set up. The securing of these items to the ground must follow festival policies. Vendors can also rent tents from the festival. See the fee structure below.

DESCRIPTION	YES or NO	AMOUNT NEEDED	FW4 FEES TO VENDOR
BOOTH SPACE			\$500 each location
TENTS			\$225 each (10' X 10')
TABLE			\$25.00 each
CHAIR			\$5.00 each
ELECTRICITY			\$150.00 110v/30AMP Quad Box
ELECTRICITY			\$250.00 220v/50AMP
ELECTRICITY			\$300.00 20V/100AMP
GREYWATER DISPOSAL BY FW4			No Charge
ACCESS TO WATER			No Charge – Vendor must provide water hose
PROPANE TANKS BEING USED			Propane tanks must be secured according to Fort Worth Fire Department Code.

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We have many applications each year. In order to make our food courts the best they can be, we must have all of the above information for each booth. This will help us avoid any miscommunication concerning electrical needs, greywater disposal and set-up information for each food vendor.

_____ Submission of an application does not guarantee acceptance.

_____ Each accepted vendor will receive two (2) vendor parking badges, regardless of booth size. Festival access is free.

_____ Festival hours: 5:00 PM to 10:00 PM

_____ If accepted, booth set-up is on July 4, 2025 from 11:00 AM to 3:30 PM. Any vendor that arrives after 3:30 PM will be turned away and fees will not be refunded.

If accepted, vendor must adhere to the following:

- Remain at assigned booth at all times during festival hours.
- Will not walk around festival grounds to sell items. Certain circumstances may allow this, but only with written permission by Festival Staff.
- Must accept cash and credit
- **Vendors MUST wait until the "All Clear" from Police or Event Staff in order to bring their vehicle back into the festival for load out. NO EXCEPTIONS WILL BE MADE!**

_____ FW4 will go on RAIN or SHINE. There will be no refunds for inclement weather.

_____ All food vendors must accept cash and credit.

_____ Food vendors will not sell beverages such as soft drinks, tea, lemonade or water.

_____ You must be approved for water and electrical hook up.

_____ All food heating equipment must be shielded from the public. Proper fire extinguishers must be in booth/trailer. Grills and propane are allowed with proper shield and cover.

_____ S&V and TRWD will not assume responsibility for damage or theft of your property.

_____ Upon acceptance to FW4, vendors are required to provide the following insurance:
 General Liability - \$1,000,000 per occurrence, \$2,000,000 aggregate
 Insurance Certificates must be received by S&V, Tarrant County College District and the TRWD Risk Management Department by June 9, 2025 and must contain the following:
 S&V, TCCD, and TRWD named as additional insured

S&V, TCCD and TRWD provided a waiver of subrogation

S&V, TCCD, and TRWD to be named as certificate holder at the following address:
 S&V, 2918 Wingate Street, Fort Worth, TX, 76107
 Tarrant County College District, 300 Trinity Campus Circle, Fort Worth, Texas 76102
 Tarrant Regional Water District, Attn. Risk Management
 808 E Northside Drive, Fort Worth, TX 76102

My signature acknowledges that I will be present and my booth will be open and staffed during all festival operating hours of FW4. I agree to follow all rules and regulations set forth by festival staff and understand that failure to do so can result in immediate expulsion without refund. I acknowledge that the following are prohibited: pets, illegal substances or weapons at my booth or vehicle during the festival.

Signature: _____ Date: _____

Check List: ALL of these items must be included for your application to be considered.

- Completed and Signed Application Pictures and Pricing Attached

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